



# TAYLOR POLICE DEPARTMENT

## REQUEST FOR RETURN OF PROPERTY

**Instructions:** COMPLETE THIS FORM AND RETURN TO THE POLICE DEPARTMENT.

AFTER YOUR REQUEST HAS BEEN REVIEWED & AUTHORIZED, YOU WILL BE CONTACTED BY TELEPHONE FOR AN APPOINTMENT TO PICK UP YOUR PROPERTY.

**NOTE:**

**IF YOUR PROPERTY IS EVIDENCE CONNECTED TO A CRIMINAL CASE, IT MAY NOT BE RELEASED UNTIL THE CASE IS CONCLUDED - IF AT ALL.**

**CASE #:** \_\_\_\_\_ **DATE OF INCIDENT:** \_\_\_\_\_

**LOCATION**  
**& TYPE OF INCIDENT:** \_\_\_\_\_

**DESCRIPTION OF PROPERTY YOU WANT RELEASED:** \_\_\_\_\_  
(Color, Make, Model, Serial Number and Type)

\_\_\_\_\_  
\_\_\_\_\_

**DATE OF REQUEST:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**DAYTIME TELEPHONE #:** (\_\_\_\_\_) \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

By signing this form you certify that you are the rightful owner of above mentioned property and that you are lawfully able to own and possess said property.

.....  
(Desk Officer to place in Records Basket)

**POLICE PROPERTY NOTES:**

**OIC:** \_\_\_\_\_ **APPROVED** **DENIED**